



be part of the balance

Your responsibilities as an employer

We appreciate that releasing employees for jury duty can be inconvenient and as an employer you need to take measures to accommodate this important civic duty.

As an employer you will be reimbursed for normal salaries and wages paid to employees while they are on jury duty.

It is an offense to take prejudicial action against an employee for doing jury duty and carries serious penalties, \$10,000 for an individual or \$50,000 for a body corporate.

Who can you contact for more information?

For more information about jury duty and your rights and obligations as a juror or employer, visit the jury duty page on the Department of the Attorney General's website at www.dotag.wa.gov.au/juryduty.

You can also contact your regional courthouse or the Sheriff's Office in Perth.

Sheriff's Office - Jury Management
Department of the Attorney General
Level 2, District Court Building
500 Hay Street
PERTH WA 6000

Phone: 9425 2481
Fax: 9221 1949
Web: www.dotag.wa.gov.au/juryduty



Step up for jury duty

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As a resident of Western Australia, it is your duty to make sure everyone gets a fair go in our courts. We need to maintain a balanced judicial system reflecting many different points of view. You are part of the great diversity in our society so it is vital that you have a voice.

Jury duty is a civic responsibility that makes a big difference to the way our judicial system works.

To some, jury duty is considered an inconvenience but it can be a really rewarding experience.

Jury duty is your opportunity to make a difference because without varying points of view, our society would not be what it is today.

Jury duty ensures our system remains fair and just so if you get called to perform this important community service, step up and be part of the balance.

The role of the jury

A jury is a group of 12 people aged 18 to 74, who have been selected at random from the electoral roll. The jury's job is to decide whether an accused person in a criminal trial is either guilty or not guilty.

Usually lasting no more than five days, court sessions generally run between 10am-1pm and 2.15pm-4.15pm during the week.

If you are called as a juror

All jurors are notified well in advance by post so if you receive a summons, get organised. If you are working, talk to your employer as soon as possible so arrangements can be made while you attend jury duty.

Our aim is to ensure the least possible disruption to you and your employer's business. Make sure your employer is aware of the average timeframes for jury duty and remind them to claim for your salary or wages while you are away. You will be reimbursed for any loss of income for each day you attend court.

You may now defer jury duty

Deferring your jury duty is a way to help you carry out your civic duty at a time that best suites you. You can apply to defer jury duty when you receive a summons for jury duty. You can be deferred up to six months which can assist with rearranging work commitments or making arrangements for personal circumstances while you do jury service.

When you get to court

When you arrive, you will be provided with information about your role as a juror and the proceedings in the courtroom. Individuals are selected from a large pool of potential jurors for each trial. Those who are not selected may be excused for that day and advised when they are next required.

Your privacy is also protected. During court proceedings, you will only be referred to by a number, not by your name.

If you have any concerns about your privacy or any other elements of the process, a Jury Officer will be on hand to assist you.

