



Government of **Western Australia**
Department of **Justice**
Jury Services

Level 2 500 Hay Street, Perth 6000
Email: jurors@justice.wa.gov.au Phone: 9425 2481

CHILDCARE INFORMATION SHEET

The Department of Justice will pay for child care on the days that you are required to attend court only, and for days not usually used by you. The centre must be a **licensed childcare facility** as referred to in the *Child Care Services Act 2007*.

You are responsible for making bookings, placing and collecting children and knowing the business hours of the childcare provider.

You must inform the child care provider on a daily basis of the date and times that you are required to attend court and the date and times that child care is required.

It is recommended that you make arrangements for an alternative person to collect your children in the event that you are part of a jury panel that is deliberating as you will not be able to leave during this time.

PROTECTION OF PERSONAL INFORMATION

To protect your identity and the integrity of the judicial process, we recommend you do **not** disclose when making enquiries or reservations that you will be attending jury service.

Payment options:

- 1) UNPAID INVOICES:
 - Forward the unpaid invoice to the court you attended
 - Payment will be made by credit card preferably or an EFT

- 2) PAID INVOICES:
 - Forward a copy of the invoice to the court you attended
 - A copy of the receipt for this invoice **must** be attached
 - Specify the actual days and amount being claimed
 - Provide your BSB Account details for reimbursement by EFT