



Office hours

Office hours are generally open from 8.30am - 4.30pm, Monday - Friday.
Some country locations are closed between 1pm - 2pm.
Staff are unable to provide legal advice.



Government of Western Australia
Department of the Attorney General

CONTACT

Sheriff's Office

Level 2, District Court Building
500 Hay Street
PERTH WA 6000
Phone 9425 2481
Fax 9221 7894
Email jurors@justice.wa.gov.au
Web: dotag.wa.gov.au/juryduty

Albany Courthouse

184 Stirling Terrace
ALBANY WA 6330
Phone 9845 5200
Fax 9841 7920

Broome Courthouse

Hamersley Street
BROOME WA 6725
Phone 9192 1137
Fax 9192 1878

Bunbury Courthouse

3 Stephen Street
BUNBURY WA 6230
Phone 9781 4200
Fax 9721 8180

Busselton Courthouse

12 Stanley Street
BUSSELTON WA 6280
Phone 9754 9666
Fax 9752 4950

Carnarvon Courthouse

Cnr Babbage Island Road
and Robinson Street
CARNARVON WA 6701
Phone 9941 5500
Fax 9941 2779

Derby Courthouse

Loch Street
DERBY WA 6728
Phone 9191 1406
Fax 9193 1025

Esperance Courthouse

100 Dempster Street
ESPERANCE WA 6450
Phone 9071 2444
Fax 9071 2288

Fremantle Justice Complex

8 Holdsworth Street
FREMANTLE WA 6160
Phone 9431 0300
Fax 9430 4464

Geraldton Courthouse

Marine Terrace
GERALDTON WA 6530
Phone 9921 3722
Fax 9964 1864

Kalgoorlie Courthouse

208 Hannan Street
KALGOORLIE WA 6430
Phone 9093 5300
Fax 9021 2005

Karratha Courthouse

Balmoral Street
KARRATHA WA 6714
Phone 9185 2922
Fax 9185 2413

Kununurra Courthouse

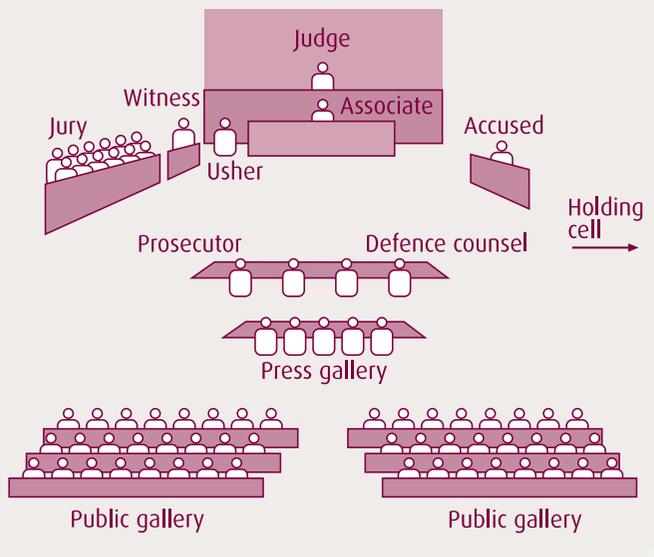
94 Coolibah Drive
KUNUNURRA WA 6743
Phone 9166 7100
Fax 9168 1103

Rockingham Courthouse

15-17 Whitfield Street
ROCKINGHAM WA 6168
Phone 9527 6433
Fax 9592 3077

South Hedland Justice Complex

Hawke Place
SOUTH HEDLAND WA 6722
Phone 9172 9300
Fax 9172 9330



The courtroom

The diagram above shows a typical courtroom, displaying who sits where. Courtrooms can vary in their layout.



Court and Tribunal Services Division

About jury duty

The jury system is an integral part of the judicial system and is coordinated by the Sheriff of Western Australia, both within the metropolitan area and certain country centres.

The electoral roll maintained by the Western Australian Electoral Commission is the source database for jury selection and potential jurors are randomly selected by computer.

A jury

A jury is a group of at least 12 people who are randomly chosen to listen to evidence and decide if an accused person is guilty or not guilty of a criminal offence. People aged 18 to 74 years, who are listed on the electoral roll within each jury district, are eligible to serve on a jury. People with serious criminal convictions are not eligible.

Jury summons

If selected for jury service you will receive a summons issued by a court. You must attend at the time and place stated on the summons. There is a heavy penalty for failing to obey a summons, see below. The summons will be accompanied by a summons information sheet that provides details on your requirements and other processes. Please read this document carefully.

Deferral from jury service

Jury service is an important civil obligation that is central to the success of our justice system. Where individual circumstances conflict with this responsibility you can apply to defer your jury service for up to six months. Only one deferral will be granted per jury summons issued.

Summoned to jury service

A video will be shown on your arrival which will provide a general overview of your role as a juror, and the proceedings within the courtroom. Jury officers will be available to help and support you throughout your jury service. The judge will also provide instructions before and after the trial.

How a jury is selected

Charges against an accused are read out loud in the courtroom and if the accused pleads 'not guilty' then 12 or more people are chosen at random through a balloting process. These people are sworn in and become the jury. To protect your privacy, each juror is allocated a number and in any court proceedings you will only be referred to by that number.

During the process of selection, the prosecution or defence lawyer can challenge your participation in the jury. If you are challenged you must leave the jury box and return to your seat in the courtroom. No reason will be given for the challenge and you should not be concerned if this happens to you. If you are not chosen on this day you will be given further instructions in relation to other trials within the week.

Hours involved

Jurors should attend at the time and place shown on the summons. Court normally sits between 10am-1pm and 2.15pm-4.15pm, Monday to Friday. These hours may vary according to the requirements of the trial judge. It is important to be punctual at all times.

Payment for jury service

Your employer is required by law to continue paying your wages while you attend jury duty. Your employer can make an application for reimbursement of those wages. Employers cannot claim for temporary staff employed to replace you while you do jury duty. Fees for public transport in the metropolitan area, or kilometres travelled in regional areas, are paid at the completion of your jury service. If you are not working, you will receive a small attendance fee for your time served as a juror.

Being released from work – your employer

It is an offence for your employer to prevent you from attending or threatening to dismiss you if you attend jury service. Severe penalties can apply to an individual or corporation who prevents an employee from attending jury service.

Infringements

It is an offence if you fail to obey your summons and carries a heavy infringement penalty of \$800. If unpaid you could lose your motor drivers licence. Check that your address details are correct with the WA Electoral Commission.